

The foreign nationals are urged to contact the territorially competent Slovak embassy/consulate general in order to receive detailed and up-to-date information on visa requirements. Entry conditions always depend on the country of origin of the scholarship holder.

Both, EU and non-EU nationals are also advised to check for more detailed information the "Guide to administrative duties - Entry and stay in Slovakia" published at: <https://www.researchinslovakia.saia.sk/en/main/welcome/visa-and-entry-conditions>.

Health Insurance

Incoming scholarship holders from EU countries use the European Health Insurance Card for health insurance and don't need to apply for public health insurance in Slovakia. In this case it is recommended to consider a commercial supplementary insurance (supplementary insurance is not covered by SAIA, n. o. and is to be paid by the scholarship holder).

As CEEPUS is based on an international agreement, foreign students and PhD students coming to Slovakia (non-EU citizens) within the CEEPUS Programme are publicly insured by law. Furthermore, based on the approved amendment to the Act on Health Insurance, all scholarship holders (including teachers) of the CEEPUS Programme, residing on the territory of Slovakia, are entitled to full coverage within the public health insurance, if they are awarded the scholarship for a period of more than one month. Scholarship holders are obliged to submit the application for public health insurance within 8 days after their arrival in Slovakia. For the application it is necessary to have a *Confirmation of Stay* in the Slovak language which will be provided by SAIA, n. o.

Scholarship holders from non-EU countries who are not covered by public health insurance (e. g. university teachers with stays shorter than 1 month) are obliged to conclude commercial supplementary insurance (it is to be covered by the scholarship holder, e. g. from the scholarship).

APPLICATION DEADLINES

Network applicants:

- 1 June for winter semester
- 1 November for summer semester

Freemover applicants:

- 1 July for winter semester
- 1 November for summer semester

As a rule, stays of network applicants are approved first. Afterwards, the free scholarship months can be granted to freemover applicants.

CONTACT

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CENTRAL EUROPEAN EXCHANGE PROGRAMME FOR UNIVERSITY STUDIES



Central European Exchange Programme for University Studies



SAIA, n. o.
National CEEPUS Office

TYPES OF STAYS

Network applicants and Freemovers:

- **semester stays** for students and PhD students (3 – 10 months)
- **short-term stays** for students or PhD students working on their theses and dissertations (1 – 3 months)
- **lecture stays for teachers** (usually up to 1 month)

Network applicants only:

- **stays for non-academic staff** involved in CEEPUS networks (2 – 5 working days)
- **network meetings** for contact persons from network participating units (1 – 3 working days)
- **short-term excursions** (3 – 5 days)*
- **short-term intensive courses** (6 days – 1 month)*

HOW TO SUBMIT AN APPLICATION?

Applicants shall apply for scholarship online at www.ceepus.info.

Required documents for a stay in Slovakia

Network applicants:

- electronic application only

Freemover applicants:

- electronic application with the following documents attached (uploaded):

Student application:

- 1 *Letter of Acceptance* – a document from the host higher education institution (university) confirming the acceptance of the student's stay,
- 2 *Letters of Recommendation* – documents from the home higher education institution (university) issued by teachers from the home institution recommending the applicant for a stay in Slovakia.

Teacher application:

- 1 *Letter of Acceptance* – a document from the host higher education institution (university) confirming the acceptance of teacher's stay and his/her planned teaching assignment.

For all required documents, prescribed forms must be used – they can be downloaded at www.ceepus.info.

* Excursions and intensive courses must be attended by at least five international participants.

OBLIGATIONS OF THE SCHOLARSHIP

HOLDER

- **students and PhD students**
 - minimum length of stay:
 - in case of 1-month stay: 21 days,
 - in case of 2-month and longer stay: the applicant is obliged to finish his/her stay not earlier than on the 16th day of the last month of the mobility.
- **teachers:**
 - obligatory minimum length of stay is 5 working days and teaching or supervising activities lasting at least 6 hours a week (for each 5 working days). The application will be approved only after the list of lectures planned is provided (part Motivation/Teaching Plan/Supervision Assignment in the application form).

SCHOLARSHIP PAYMENT

Scholarship rates in Slovakia

- Bachelor or Master student: 620 €/month
- PhD student: 1025,50 €/month
- Teacher without PhD (5 – 10 days): 513 €
- Teacher without PhD (11 – 20 days): 770 €
- Teacher without PhD (21 and more days): 1025,50 €
- Teacher with PhD or equivalent (5 – 10 days): 710 €
- Teacher with PhD or equivalent (11 – 20 days): 1065 €
- Teacher with PhD or equivalent (21 and more days): 1420 €

Every scholarship holder is obliged to fill in the *Scholarship Payment Form* in which he/she chooses the preferable way of payment and announces the exact date of his/her arrival. The *Scholarship Payment Form* has to be delivered to SAIA not later than one week before the start of the stay; delivery via e-mail to ceepus-incoming@saia.sk is accepted.

After having started the mobility, within 5 days at the latest from the starting date, it is necessary to deliver to SAIA the *Confirmation on the beginning of the stay*. Delivery of the document via e-mail to ceepus-incoming@saia.sk is accepted, however only in cases where the respective e-mail is sent by the coordinator/contact person of the host institution from the official e-mail address of the respective institution.

Information on methods and important rules of scholarship payment can be found at www.ceepus.saia.sk/en as well as in the *Binding Scholarship Offer*, which is sent to applicants once the scholarship is granted to them.

OTHER USEFUL INFORMATION

As soon as the applicants are granted a CEEPUS scholarship for a stay in Slovakia, they will obtain the *Letter of Award* (a document confirming the granted scholarship) and the *Binding Scholarship Offer* (a document containing all important information about the stay) by e-mail from SAIA, n. o.

Accommodation

Once the scholarship has been awarded to the applicant by SAIA, n. o., it is necessary to contact the mobility coordinator at the host university in order to arrange the accommodation. The accommodation shall be paid from the scholarship, no special allowance is granted.

Visa, residence permit

EU citizens do not need visa or residence permit to enter or stay in Slovakia, but have some registration duties according to the law.

Non-EU nationals may be required to have valid visa to enter Slovakia. CEEPUS scholarship holders can apply for national visa (type D visa), which will allow them not only to enter the territory of the Slovak Republic (if they need a visa to enter the Schengen area), but also to stay in the territory of the Slovak Republic for the duration of the scholarship stay without needing to apply for a temporary residence permit. National visas (type D visas) can be granted for a minimum of three months and a maximum of one year.

